

ST. Henry's Sacristan Schedule

September 4, 2010 thru November 26, 2010

September 4th 5:00 PM Bill & Agnes Wallace
September 5th 8:15AM Mike and Sue Schmelz
 10:15 AM Rick and Lynn Tobkin * **Change Corporals**
Sept 6th - 10th Wkday Pam Guck

September 11th 5:00 PM Diane Tix
September 12th 8:15 AM Elsie Schultz
 10:15 AM Wayne Dardis
 6:00 PM Al Schumacher & Stephanie Vickmark

Sept 13th - 17th Wkday Elsie Schultz

September 18th 5:00 PM Bill & Agnes Wallace
September 19th 8:15 AM Mark Strege
 10:15 AM Sophie Zvonar ***Change Corporals**

Sept 20th - 24th Wkday Fuzz Hammers

September 25th 5:00 PM Pat & Don Hendrickx
September 26th 8:15 AM Mike & Sue Schmelz
 10:15 AM Rick & Lynn Tobkin

Sept 27th - Oct 1st Wkday Rita Rotta

October 2nd 5:00 PM Diane Tix
October 3rd 8:15 AM Mark Strege
 10:15 AM Wayne Dardis ***Change Corporals**

Oct 4th - 8th Wkday Pam Guck

October 9th 5:00 PM Bill & Agnes Wallace
October 10th 8:15 AM Elsie Schultz
 10:15 AM Sophie Zvonar
 6:00 PM Al Schumacher & Stephanie Vickmark

Oct 11th - 15th Wkday Elsie Schultz

October 16th 5:00 PM Bill & Agnes Wallace
October 17th 8:15 AM Mike & Sue Schmelz
 10:15 AM Rick & Lynn Tobkin ***Change Corporals**

Oct 18th - 22nd Wkday Fuzz Hammern

October 23rd 5:00 PM Don & Pat Henrickx
October 24th 8:15 AM Elsie Schultz
 10:15 AM Sophie Zvonar

Oct 25th - 29th Wkday Rita Rotta

October 30th 5:00 PM Bill & Agnes Wallace
October 31st 8:15 AM Mark Strege
 10:15 AM Wayne Dardis ***Change Corporals**

Nov 1st No Mass-----Not a Holy Day of Obligation **All Saints Day**
Nov 2nd - 5th Wkday Pam Guck

November 6th 5:00 PM Diane Tix
November 7th 8:15 PM Mike & Sue Schmelz
10:15 AM Rick & Ann Tobkin

Nov 8th - 12th Wkday Elsie Schultz

November 13th 5:00 PM Bill & Agnes Wallace
November 14th 8:15 AM Elsie Schultz
10:15 AM Sophie Zvonar ***Change Corporals**
6:00 PM Al Schumacher & Stephanie Vickmark
Nov 15th - 19th Wkday Fuzz Hammers

November 20th 5:00 PM Diane Tix
November 21st 8:15 AM Mark Strege
10:15 AM Wayne Daris

Nov 22nd - 26th Wkday Rita Rotta

November 25th 9:00 AM Elsie Schultz **Thanksgiving**

***Change Corporals- Per Father Joe the three Corporals on the Altar are to be changed every TWO weeks after the 10:15 AM Mass or sooner if they are soiled. They can be found in the drawer marked Corporals in the wooden cabinet where all the other Mass linens are kept.**

New notes and procedures.

Review with the Servers when they need to ring the bells. This information can be found on the Server training notes in the Sacristan Binder.

Per our Sacristan Training Meeting: If you are short an Eucharist Minister(s), Lector(s) or Server(s) **7-10 minutes before Mass** you need to find a replacement(s). When replacement are found and the "scheduled" minister shows up you need to politely explain to them that a replacement was found to serve in their ministry at this Mass and that they need to be back in the Sacristy 10 minutes before Mass.

In a Bulletin notice all Eucharistic Ministers, Lectors and Servers have been asked not to come back to the Sacristy any earlier than 10 minutes before 10 minutes before Mass.

Please remind Lectors, if there are two of them, they need to come up on the Altar **together** before the First Readings. After the Second Reading then they leave the Altar together.

The Eucharistic Ministers are to come to the front of the church when the "Lamb of God..." prayer is being recited the third time.

Remind the Eucharistic Ministers if they have Blood left in their cups they are to consume it **by the Altar** before they go back to the Sacristy. If they cannot consume the Blood they take it back in the Sacristy and cover the cup with their purificator. Father Joe will consume the extra Blood and purify the cups.

Eucharistic Ministers are not to rinse out the empty cups. **They are to lay the used purificator over the cup not inside the cup.** Father Joe will purify the cups after Mass.

Father Joe has asked us to remind him to purify the cups after Mass.

Sacristans are now responsible for any supplies needed in the Sacristy i.e. hosts, wine, candles, paper towels, hand sanitizer and etc. If any supplies are needed please notify Sophie by phone (346-6119) or email sophiezvonar357@hotmail.com and I will get these ordered.

SACRISTANS: Please call if you need a sub. Thank You

Wayne Dardis 10:15 AM/8:15 AM 218-298-2098
Fuzz Hammers 10:15 AM/5:00 PM/Wkday 346-6770
Dot Hofland Wkday Backup 346-5785
Louise Kempenich Wkday Backup 346-3960
Elsie Schultz 8:15 AM/Wkday 346-4675
Al Schumacher 6:00 PM only 346-3996
Diane Tix 5:00 PM 367-3399
Stephanie Vickmark 6:00 PM only 298-0244
Sophie Zvonar 10:15 AM 346-6119

Pam Guck Wkday 346-3456
Don & Pat Hendrickx 5:00 PM 346-5899
Char & Ben Holzer 10:15 AM 346-3232
Rita Rotta Wkday/Funeral 346-6555
Mike & Sue Schmelz 8:15 AM 346-7176
Mark Strege 8:15 AM/5 PM/10:15 AM 346-3519
Lynn & Rick Tobkin 10:15 AM/8:15 AM 346-2868
Bill & Agnes Wallace 5:00 PM 346-2479

NOTE: The second Sunday Mass time is the second preference for individual Sacristans.